



MEMORANDUM OF UNDERSTANDING  
CHILD DEVELOPMENT COUNCIL OF FRANKLIN COUNTY (OH)/ Head Start  
and  
UNION INSTITUTE & UNIVERSITY

***Consistent with the philosophy and objective of Union Institute & University our mission is to provide quality educational programs leading to the BS degree in Early Childhood Studies. CDCFC enters into this Memorandum with Union Institute & University in order to provide bachelor's level degree-completion programs for their employees.***

***Terms of Agreement***

- Child Development Council of Franklin County (CDCFC) matriculating students shall be eligible for the tuition reduction of \$100 discount for the first 30 credits enrolling in a UI&U undergraduate program.
- CDCFC matriculating students will be eligible to receive eight (8) lower levels credits for the National Child Development Certificate (CDA). (Unexpired).
- Advising from Union Institute & University (UI&U) shall be available at appropriate times to explain educational opportunities to students. As deemed appropriate, UI&U enrollment counselors shall conduct pre-audits for students contemplating enrolling.
- Union Institute & University shall appoint a dedicated recruitment specialist to coordinate communications with CDCFC students who are interested in studying at Union Institute & University and provide pre-enrollment advising.
- Provide information sessions onsite and online, as appropriate.
- Recognize the partnership in a variety of forms which may include announcements on the college's website, press releases to appropriate media outlets, and events.
- Provide print materials to CDCFC for display and distribution.
- CDCFC shall provide opportunities for UI&U staff to interact directly with the CDCFC staff such as through information sessions and/or presentations to such audiences when appropriate.
- Promote the availability of Union Institute & University educational opportunities
- The student needs to furnish UI&U with a copy of their unexpired CDA Certificate in order to receive credit.

*Signatures to the Agreement*

*Union Institute & University and CDCFC agree that each is acting independently of the other, that they are not joint ventures, and that neither party is an agent of the other.*

*This MOU shall be effective when all signatures are affixed and shall remain in effect until five years from the effective date of this MOU. At each anniversary of this MOU, CDCFC/ HeadStart and Union Institute & University shall review this MOU and its implementation and shall discuss any amendments to the MOU or adjustments to their processes, if needed.*

Union Institute & University

CDCFC/ Head Start Official



Dr. Nelson Soto, VP of Academic Affairs

5/25/16

4-12-17

Date

Date