

Memorandum of Understanding between
Union Institute & University
and
Brattleboro Area Chamber of Commerce

Objective of the Agreement

Union Institute & University (hereafter UI&U) desires to partner with the Brattleboro Area Chamber of Commerce to assist the organization in increasing academic preparedness among employees of the Brattleboro Area Chamber member businesses. The successful completion of college courses, a bachelor's degree, career certificate and/or graduate degree by working adults instills an attitude of becoming lifelong learners with an increased sense of social responsibility and increased lifetime earning potential which ultimately provides businesses with strong employees.

The primary purpose of the MOU is to offer seamless opportunities for educational advancement to employees of the Brattleboro Area Chamber member organizations.

Terms of Agreement

Brattleboro Area Chamber membership employees enrolling in individual courses and/or matriculated with Union Institute & University are subject to the same rights, responsibilities and college policies as any other Union Institute & University student.

- The Brattleboro Area Chamber membership employees enrolling as a non-degree or matriculated student shall be eligible for a tuition scholarship of \$100 discount per credit for the first 30 credits with UI&U. This will include the UI&U Bachelor of Science, Bachelor of Arts or Master of Arts degree programs. The MS degree programs are not eligible for this scholarship, as tuition has already been reduced for these programs.

NOTE: This tuition scholarship may not be combined with any other UI&U tuition scholarship.

Union Institute & University and the Brattleboro Area Chamber agree that each is acting independently of the other, that they are not joint ventures, and that neither party is an agent of the other.

Requirements to become a non-degree seeking (non-matriculated) student:

- Enrollment in undergraduate courses will be available to all employees through an open enrollment process prior to the start of each term.
- Enrollment in Master of Arts (MA) courses will require applicants to complete a Non-Matriculated Application to the respective program and be accepted by the designated program.

Requirements to become a degree seeking (matriculated) student:

- Completed application and acceptance into a UI&U Bachelor of Science, Bachelor of Arts or Master of Arts degree program.
- Upon enrollment, student must maintain satisfactory academic progress.

Additional Guidelines

- This scholarship may be used in conjunction with employer tuition reimbursement and/or state and federal grants, the combination of which is not to exceed the total cost of tuition, books and fees to the student.
- May not be used in conjunction with other Union Institute & University scholarships.
- Credits received as a non-degree student could be transferred to their degree program upon admission to the program.

Union Institute & University shall:

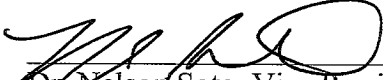
- Have Enrollment Counselors available to prospective students who are interested in studying at Union Institute & University and provide pre-enrollment advising. As deemed appropriate, UI&U shall conduct pre-audits for students contemplating enrolling.
- Provide program advisors at appropriate times to explain educational opportunities to students.
- Provide information sessions online.
- Provide a web-based site for Brattleboro Area Chamber students to access Union Institute & University information.
- Recognize the partnership in a variety of forms which may include announcements on the college's website, press releases to appropriate media outlets, and events.
- Provide print materials to the Brattleboro Area Chamber for display or distribution.

The Brattleboro Area Chamber shall:

- Promote the availability of Union Institute & University educational opportunities to its member organizations.

This MOU shall be effective when all signatures are affixed and shall remain in effect until five years from the effective date of this MOU. At each anniversary of this MOU, the Brattleboro Area Chamber and UI&U shall review this MOU and its implementation and shall discuss any amendments to the MOU or adjustments to their processes, if needed.


Questions regarding this agreement may be addressed to Dr. William Lax, Union Institute & University, Brattleboro, VT 05301.



 Dr. Nelson Soto, Vice President for
 Academic Affairs
 Union Institute & University

1/23/2017

 Date



 Kate O'Connor, Executive Director
 Brattleboro Area Chamber of Commerce

1/11/17

 Date